

CalATERS-Global Expense Summary

REPORT INFORMATION

Name JIM LOMBARD
Expense Dates 11/17/13-12/06/13
Form ID TEA000228535
Approver George Lolas
Start Date/Time 11/17/13 / 0643
End Date/Time 12/06/13 / 1700
Trip Location Sacramento
Purpose of Trip Transit
Authorization #/ Trip # /

REPORT TOTALS

Report Total 122.00 USD
Department Paid 0.00 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 122.00 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/17/13	Transit Subsidy	61.00	Cash	United States (US	1.00		61.00
12/06/13	Transit Subsidy	61.00	Cash	United States (US	1.00		61.00

Expense Sub-Totals

Transit Subsidy 122.00

Review Items - Exceptions and Questions

Text	Response	Policy
Travel was less than 50 miles from home/HQ. Has prior written approval been granted?	Yes	4:1